



Toilet Policy



Date:	
Review date:	
Signed (Chair of Governors):	

Aims:

- To maximise access to pupils' toilet facilities during the day to promote the health, wellbeing and learning opportunities of all pupils.
- To provide good quality toilet facilities throughout the school.

Rationale:

The school recognises that well-maintained toilet facilities where pupils feel comfortable and safe and have open access to throughout the school day, are essential for health, wellbeing, and learning.

We value and respect our pupils and want them to be able to benefit from good provision and practice.

Objectives:

- To ensure that this policy is both accepted and upheld by the whole school community - school management, staff, pupils, governors, parents, site manager, cleaning and ancillary staff.
- To keep all toilets open and available to pupils throughout the school day. While pupils can use toilet facilities at break and lunchtimes if they need to, we ensure pupils have access at all times. We recognise that toilet needs are highly individual and do not conform to regimental timetables. We recognise that some pupils only feel comfortable going to the toilet when others are not around and will allow children to quietly leave class to use the toilet without adverse comment.
- To ensure that the toilet and washroom facilities are suitable for the range of anticipated users, including pupils with disabilities and special needs, with adequate lighting, fixtures and fittings.
- To ensure the toilet and washroom facilities cater for the needs of all pupils from ethnic and religious communities, and ensure these needs are met in a sensitive, informed and appropriate manner.
- To ensure that the toilet facilities provide visual and aural privacy for users, ensuring a spare supply of cubicle door locks.
- To ensure that all toilet areas have properly maintained supplies at all times of warm and cold water, soap, hand drying facilities and toilet tissue in dispensers, provided at a convenient height.
- To ensure sanitary disposal units in all female cubicles (for girls aged eight and over), serviced on a regular basis and to provide sanitary dispensers in female toilet blocks (where applicable).
- To implement and maintain an effective toilet cleaning, supervision and inspection regime to ensure proper standards of provision and cleanliness, throughout the school day.
- To locate drinking water supplies and outlets in safe and appropriate locations, and not in toilet areas.
- To actively seek the views of the whole school community in relation to any concerns about toilet provision and access issues (ensuring a child friendly procedure for pupils to report deficiencies or problems) and to respond seriously to these and deal promptly with any problems highlighted by the pupils.
- To actively consult and involve the pupils in managing the toilets (via the School Council or establish a working group).
- To encourage pupils to respect the toilets and each other (via the School Council, in PSE lessons, in form-teacher discussion times, in the Social, Emotional Aspects of Learning (SEAL) programme) and for pupils to establish a Pupil Code of Conduct in toilets and washrooms.
- To provide indoor social areas to discourage toilets from being used for such purposes.
- To implement and maintain annual reviews of the policy to monitor that it is being adhered to and remains relevant.

Penygelli Early Years Statement:

Children are admitted to school following their third birthday. Ysgol Penygelli works in genuine partnership with parents and all parents are encouraged to ensure that their child is toilet trained and not in nappies. In some instances this is not always possible. When a child soils himself or herself during school time it is the policy of the school to change the pupil. We work in partnership with parents to support them in toilet training their child; no child will be excluded for not being toilet trained.

Accidents

When a pupil has an accident whereby they have soiled their undergarments at school, staff with permission, may aid the child to change and borrow some spare clothing. At the end of the day they will then report the accident to the parent/guardian.

Ysgol Penygelli

School Toilet Charter

Access to decent toilets whenever the need arises is a fundamental human right and necessary for good health and well being.

We will provide:

- ✓ Unrestricted access to a toilet, whenever or wherever the need arises.
- ✓ Adequate numbers of facilities for both female and male users which ensure sufficient privacy.
- ✓ Dedicated unisex toilets, or female and male toilet cubicles, properly equipped, for users with special needs.
- ✓ Properly designed toilet and washroom facilities, suitable for the range of anticipated users, with adequate lighting, fixtures and fittings.
- ✓ Hot water, with adequate provision for liquid soap and hand drying facilities.
- ✓ Toilet tissue dispensers provided at a convenient height, replenished as needed throughout normal hours of usage.
- ✓ Sanitary disposal units in female cubicles (where age appropriate), serviced on a regular basis.
- ✓ An effective toilet supervision regime to ensure proper standards of provision and management throughout normal hours of usage.
- ✓ An effective toilet cleaning/inspection regime to ensure adequate standards of hygiene, behaviour and cleanliness, throughout normal hours of usage.
- ✓ A published School Toilet Policy approved by school governors and learners and communicated to all learners, parents/guardians and staff.
- ✓ A child friendly comments/complaints procedure, for learners, parents/guardians and staff to communicate toilet concerns or grievances to the Headteacher and/or school governors.

Good hygiene ... it's in your hands.